

## LICENSING SERVICE - PROPOSED FEES AND CHARGES

**PART ONE - IMMEDIATE INCREASE TO ACHIEVE COST RECOVERY (WEF 1 APRIL 2016 - except where otherwise indicated)**

<b>Licence Type:</b>	<b>Existing Fee: £</b>	<b>Proposed Fee: £</b>	<b>Comments:</b>
<b>Private Hire and Hackney Carriage Licences</b>			
<b>Private Hire Vehicles: <sup>1</sup></b>			
Grant or renewal	164.00	164.00	
Renewal – Extension	269.00	269.00	
Grant – January only	75.00	75.00	
Car-to-car transfer fee	126.00	126.00	
Car-to-car transfer – Admin fee	26.00	26.00	
Temporary car-to-car transfer fee	64.00	64.00	
Vehicle re-test fee	49.00	49.00	
Certificate of Compliance - Duplicate Copy	10.00	10.00	
<b>Proposed New Charges<sup>2</sup>:</b>			
<b>Section 49 Transfer - Admin Fee</b>	Nil	£45.00	To reflect cost of officer time in processing applications
<b>Change of Vehicle Registration Number - Admin Fee</b>	Nil	£45.00	To reflect cost of officer time in processing change of details
<b>Plate Issue Fee</b>	Nil	£10.00	Charge for cost issuing vehicle licence plate following removal of plate deposit charge.

<sup>1</sup> These fees are subject to public consultation

<sup>2</sup> To come into immediate effect pending consultation

<b>Licence Type:</b>	<b>Existing Fee: £</b>	<b>Proposed Fee: £</b>	<b>Comments:</b>
<b>Private Hire Drivers:</b>			
Grant or renewal - 1 Year	95.00	95.00	
<b>Grant or renewal - 3 Years<sup>3</sup></b>	N/A	220.00	Represents a saving of 22% over 3 years.
Replacement badge	13.00	13.00	
DBS Administration Fee	11.00	11.00	
Drugs Test	44.00	62.00	Cost of screening by laboratory has increased incrementally since introduction of charge.
Geography Test – Each Separate Attempt	12.00	12.00	
<b>Hackney Carriage Vehicles:<sup>4</sup></b>			
Grant or renewal	219.00	219.00	
Renewal - Extension	371.00	371.00	
Car-to-car transfer fee	132.00	132.00	
Car-to-car transfer – Admin fee	27.00	27.00	
Temporary car-to-car transfer fee	66.00	66.00	
Vehicle re-test fee	52.00	52.00	
Certificate of Compliance - Duplicate Copy	10.00	10.00	
<b>Proposed New Charges:<sup>5</sup></b>			
<b>Section 49 Transfer - Admin Fee</b>	Nil	45.00	To reflect cost of officer time in processing applications
<b>Change of Vehicle Registration Number</b>	Nil	45.00	To reflect cost of officer time in processing change of details
<b>Plate Issue Fee</b>	Nil	10.00	Charge for cost issuing vehicle licence plate following removal of plate deposit charge.

<sup>3</sup> New fee having regard to the provisions of the Deregulation Act 2015 and to come into immediate effect.

<sup>4</sup> These fees are subject to public consultation

<sup>5</sup> To come into immediate effect pending consultation

<b>Licence Type:</b>	<b>Existing Fee: £</b>	<b>Proposed Fee: £</b>	<b>Comments:</b>
<b>Hackney Carriage Drivers:</b>			
Grant or renewal - 1 Year	105.00	105.00	
<b>Grant or renewal - 3 Years<sup>6</sup></b>	N/A	246.00	Represents a saving of 22% over 3 years.
Replacement badge	13.00	13.00	
DBS Administration Fee	11.00	11.00	
Drugs Test	44.00	62.00	Cost of screening by laboratory has increased incrementally since introduction of charge.
Geography Test – Each Separate Attempt	12.00	12.00	
<b>Amenities on the Highway Permits:</b>			
<b>Goods on the Highway:</b>			
Grant	296.00	296.00	
Renewal	169.00	169.00	
Variation	73.00	73.00	
Transfer	N/A	40.00	New fee to allow a permit to be transferred to another person/company.
<b>Tables and chairs on the Highway:</b>			
Initial application fee	127.00	127.00	
Additional fee and subsequent renewal fee:			
Highway area up to 5 m2	244.00	244.00	
Highway area between 5 m2 and 10 m2	483.00	483.00	
Highway area between 10 m2 and 15 m2	728.00	728.00	
Highway area between 15 m2 and 20 m2	966.00	966.00	
Highway area greater than 20 m2	1207.00	1207.00	

<sup>6</sup> New fee having regard to the provisions of the Deregulation Act 2015 and to come into immediate effect.

<b>Licence Type:</b>	<b>Existing Fee: £</b>	<b>Proposed Fee: £</b>	<b>Comments:</b>
<b>A Board Application</b>	N/A	£75.00	New charge following policy review and change to permit A Boards in certain locations.
<b>Sex Establishments</b>			
Grant	11400.00	11400.00	
Renewal	3800.00	3800.00	
Transfer	1000.00	1000.00	
Variation	1000.00	1000.00	
<b>Street Trading Consents:</b>			
Grant or renewal	1736.00	1736.00	Although it has been identified that the current fee is creating a surplus, this situation is likely to be reversed given a likely review by officers of the policy relating to street trading in the city in year 16/17.
<b>Scrap Metal Dealers</b>			
Site Licence - Grant and Renewal	1000.00	1000.00	
Site Licence - Variation	100.00	100.00	
Collector's Licence - Grant and Renewal	300.00	300.00	
Collector's Licence - Variation	100.00	100.00	
Replacement Licence	25.00	25.00	

## PART TWO - PHASED INCREASE TO ACHIEVE COST RECOVERY

Licence Type	Existing Fee	Fee Year 3 2016/17	Fee Year 4 2017/18	Fee Year 5 2018/19	Officer Comments
<b>Private Hire Operators:<sup>7</sup></b>					
Grant or Renewal - 1 Year	476.00	541.00	616.00	700.00	This is a 13.88% increase in fees each year.
<b>Grant or Renewal - 5 Years<sup>8</sup></b>	N/A	2705.00	3080.00	3500.00	This represents an overall saving of 24% over 5 years.  Whilst this does not provide any reduction - this method of fee increase will achieve cost recovery against the current deficit.

<sup>7</sup> These fees are subject to public consultation

<sup>8</sup> New fee having regard to the provisions of the Deregulation Act 2015 and to come into immediate effect pending consultation